



**Agenda**  
**Gender and Trade Training: Gender in Planning and in Annual Work Plan 2018/2019**  
**11 and 12 of September 2017 (8:30 – 16:00)**

<b>Day 1: 11 September 2017</b>			
8:30	Registration		
9:00 – 9:10	Opening (MoT and TPSA)	Opening Speech	Ministry of Trade Greg Elms
09:10 – 10:15	Session 1A. Refresher on Gender Analytical Tools	Why gender matters in trade (PPT 15 minutes)  Where are we in Gender Analyses? Where are we in Gender Responsive Planning and Budgeting? (5 minutes)  Data Games: Sex Disaggregated Data (Quantitative and Qualitative) in Trade (45minutes)  Method: Quiz and Games	Lota Bertulfo  Dati Fatimah
10:15 – 10:30	Coffee/Tea Break		
10:30 – 12:00	Session 1B. Refresher on Gender Analytical Tools (continued)	Refresher on different gender analyses  Method: - The World Café - 5 Cafes (continued 60 minutes) - Remarks 10 minutes - Review by facilitator (20 minutes)	Leya Cattleya
12:00 – 13:00	Lunch Break		
13:00 – 13:45	Session 2. Gender Issues in Trade Sector within the work of Ministry of Trade	Examples of GRB from the Ministry of Infrastructure (PU); GRB Flowchart (20 minutes)  Review of Gender Issues in Trade Sector within the work of MoT (20 minutes)	Dati Fatimah  Leya Cattleya



		(Material: Renstra, Renja, Panduan PPRG MoT, gender issues in MoT)  Q/A 5 minutes	
13:45 – 14:45	Session 3 A. How to integrate gender analyses into program/project planning	How to use gender analyses into programming Gender mainstreaming and Gender Responsive Planning and Budgeting (15 Minutes)  Identification of gender issues in MoT's Programs/Projects/Activities that are Critical to Promote Gender Equality Material: Renja and draft list of activities FY 2018 Outputs: List of gender issues per unit ("Bidang") Group Work (45 Minutes)	Dati Fatimah
14:45 - 15:00 –	Coffee/tea Break		
15:00– 16:00	Session 3 B How to integrate gender analyses into program/project planning (Continue)	Continued Group Work to develop Gender Analyses Pathway within the participants' Unit (60 Minutes)	Leya Cattleya/Dati Fatimah
16:00	Close of Day 1		Ministry of Trade
<b>Day 2: September 2017</b>			
Time	Activities	Notes	PIC
8:30	Registration Day 2	Attendance List	
9:00 – 9:20	Review of Day 1	Participatory Process	Participants
09:20 – 09:40	Session 4. Sharing on Gender Responsive Planning and Budgeting from Other Countries	GBS' Implementation in other countries	Lota Bertulfo
09:40 – 10:00	Session 5. Gender Budget Statement	Overview Presentation: GBS Group Tasks	Dati Fatimah
10:00 – 10:15	Coffee/Tea Break		



10:15 – 12:00	Session 5. Gender Budget Statement (continued)	Group Work to formulate Gender Budget Statements that are relevant to the units. (60 minutes)  Group Presentation on GAP and GBS (45 minutes)	Dati Fatimah
12:30 – 13:30	Lunch Break		
13:30 – 14:45	Session 6. What Next after Gender Budget Statement?	What Next after GBS (20 minutes)  Brainstorming: Action Plan (40 minutes)	Danti Anwar – Adviser to the Ministry of ME /Eko Novi (Assistant to the Deputy Minister for MoWE)  Leya Cattleya
14:45 - 15:00 –	Coffee/tea Break		
15:00 – 15:30	Session 6: What Next After GBS? (continued)	Presentation to the Plenary (30) (Supervisors of Participants from MoT) will be invited  Next Steps	Pak Eka Sumarwanto, Leya Cattleya, Dati Fatimah
15:30 – 16:00	Feedback session	Participants fill up the feedback forms (10 minutes) Open feedback (plenary)	Ministry of Trade
16:00-16:05	Closing		Lota Bertulfo and Ministry of Trade